

BOBBY JINDAL
GOVERNOR



JUDY DUPUY
EXECUTIVE DIRECTOR

State of Louisiana
Office of the Governor
**Louisiana Commission on Law Enforcement
and Administration of Criminal Justice**

March 26, 2009

Name
Title
Agency
Address
City, LA

RE: American Recovery & Reinvestment Act – Local Solicitation for Police Departments; \$4,548,111 available statewide

Dear _____:

The Louisiana Commission on Law Enforcement (LCLE) is pleased to announce that it is seeking applications for funding under the Federal Recovery Act Edward Byrne Memorial Justice Assistance Grant (JAG) Program. JAG funds may be used for state and local initiatives, technical assistance, training, personnel, equipment, supplies, contractual support, and information systems for criminal justice, and criminal justice related research and evaluation activities that will improve or enhance the following purpose areas:

- Law enforcement programs
- Prosecution and court programs
- Prevention and education programs
- Corrections and community corrections programs
- Drug treatment and enforcement programs
- Planning, evaluation, and technology programs

No funds may be expended outside of these JAG purpose areas. In addition, no funds can be used for the following items unless the federal Bureau of Justice Assistance (BJA) certifies that extraordinary and exigent circumstances exist:

- Vehicles, vessels, aircraft (excluding police cruisers, police boats, and police helicopters)
- Luxury items
- Real estate
- Construction projects (other than penal or correctional institutions)
- Any similar items

State and local criminal justice agencies and associations are eligible to apply for funding. Applicants **MUST** have a DUNS (Data Universal Numbering System) Number. A DUNS number is a unique nine-digit sequence recognized as the universal standard for identifying and keeping track of entities receiving Federal funds. The identifier is used for tracking purposes and to validate address and point of contact information for federal assistance applicants, recipients, and subrecipients. The DUNS number will be used throughout the grant life cycle. Obtaining a DUNS number is a free, simple, one-time activity. Obtain one by calling 1-866-705-5711 or by applying online at <http://fedgov.dnb.com/webform/displayHomePage.do>.

Agencies **MUST** also be currently registered in the Central Contractor Registration (CCR) database to be eligible to participate in this program. OJP requires that all applicants (other than individuals) for federal financial assistance maintain current registrations in the Central Contractor Registration (CCR) database. The CCR database is the repository for standard information about federal financial assistance applicants, recipients, and subrecipients. Organizations that have previously submitted applications via Grants.gov are already registered with CCR, as it is a requirement for Grants.gov registration. Please note, however, that applicants must update or renew their CCR registration at least once per year to maintain an active status. Information about registration procedures can be accessed at www.ccr.gov.

Louisiana's portion of the Recovery Act JAG program totals \$21,400,860, \$13,782,154 has been dedicated for local projects. The LCLE has set a minimum program application amount of \$5,000 in order to be considered for funding. The LCLE has established a maximum grant award at \$300,000, to be offset by any Direct BJA award amount going to that entity [Direct Awards courtesy of BJA are attached]. It is anticipated that Awards will be made by the Commission in May or June, 2009. All grants projects must have a start date of either June 1 or July 1, 2009. Grant duration can be no more than 24 months, and all grant projects must end by June 30, 2011.

Application packets, including instructions, special reporting requirements, and performance measures, can be obtained from the LCLE website: www.lcle.la.gov. Application requirements include the selection of the JAG purpose area, a determination of when the applicant can begin the project described in the application, a program narrative, a budget summary, and a Time and Task plan (example: http://www.ojp.usdoj.gov/BJA/grant/Sample_Time_Task_Plan.pdf). The application is composed of nine narrative sections.

Applicants should be aware that not all applications may be funded, and some may be funded at a reduced amount. The recommendations as to funding and amount will be made through a structured evaluation process covering the following mandatory aspects of the grant application:

- Economic Stimulus
- Identification of Need
- Goals & Objectives
- Methodology
- Evaluation

Each area is evaluated on the basis of whether or not it is addressed at all, and if addressed the strength or weakness of the proposal. The recommendation resulting from the evaluation will be based on the merit of the proposal. In conjunction with the evaluation of the program narrative, a review of the budget will be made to determine whether the costs are allowable, and if allowable are they reasonable and justified. The review will result in an actual amount recommended for funding.

Five disciplines have been identified as being eligible for consideration for funding: Sheriffs, Police, Prosecution, Courts, and Independent Crime Labs.

The LCLE will conduct a series of application workshops the dates, times, and location of which are attached to this letter, and will be posted on the LCLE website. **Please note the deadline for applications to be submitted to the LCLE is 5:00 p.m. on April 17, 2009. LCLE will accept hard copy applications (hand delivery or mail) or online applications.**

Because of the limited amount of federal funds, there is no guarantee that all agencies that apply will receive funding or receive the amount requested.

Please check the LCLE website on a regular basis for additional information on this program.

Sincerely,

Judy Dupuy
Executive Director