



What is LAVNS?

- Information
- Notification

Where does the data come from?

- DOC
- District Attorneys
- Sheriffs

How does the PUBLIC register or access LAVNS?

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- LAVNS LINE 866-LAVNS-4U

What is VINEWatch?

- available **only** to providers of data. The public cannot access VINEWatch; nor can other law enforcement agencies access YOUR data.
- www.vinewatch.com/la/lastate
 - My Login Name: _____
 - My Password: _____ (initially, same as login name, but change it when you return to your office).
- Administering your data
 - Block offenders
 - Check offenders' roster – DOC/BOP/other parishes should **not** appear
 - Who can see what?—setting different user access rights
- Monitoring
 - Registrations (often)
 - Notifications (often)
 - Offenders' roster (DAILY!)
 - Jail Management System (CONSTANTLY!!!!!!!!)

Quality Control

- Data Reconciliation
 - Pre-trial Parish inmates
 - Serving Parish time
 - The above two classes of inmates housed outside your Parish.
- Identify staff to monitor LAVNS
- EOL
- Evaluate coding procedures in your jail system
- Watch your release codes!!!
- Use it
- Keep in Touch—report problems, ask questions, and suggest solutions.

What's Next?

- Promoting LAVNS – inside, outside and UP. LAVNS is your program.
- Include LAVNS in your day-to-day procedures
- Make sure that you have posters, brochures, tear-off pads.

Important Tasks	Who?	Frequency	How To?
View Roster		Daily	Under Reports , select Offenders – in custody
View Registrations		Daily	Under Reports , select Offenders – with registrations
Monitor Notifications		Daily	Under Reports , select Notifications ; then select date range
Jail System Status		Constantly	Use either EOL or Override in VW

Problems and Solutions

Problem: A registered victim calls because she has lost her PIN or someone calls requesting calls be stopped.

Solution: Go to Registration, Update and type in the phone number.

Problem: A victim calls and reports that she was never notified.

Solution: Go to Reports, Notifications and search by Phone Number. Click on “I” to view details about this call and review the information with the victim. Remember, always encourage a victim to register herself and to register multiple numbers.

Problem: We have an inmate whose identity in our jail may pose a security risk. How do you keep the public from finding out?

Solution: Go to Reports, Offenders and select In Custody option. Click on the OID and then click on OverRide. Then check the “block” blocks.

Problem: We just received a notification that the jail system is down.

Solution: Have staff identified to either use the EOL (toll-free number) or use the OverRide function in VINEWatch. Make sure that you have procedures in place to handle this problem and practice them.

Problem: DOC inmates are showing up in LAVNS

Solution: Use the OverRide function in VINEWatch to “block status”. Report this problem.