NOTICE OF FUNDING OPPORTUNITY (NOFO)

PART 1. Overview Information

Participating Organization:	Louisiana Commission on Law Enforcement and Administration of Criminal Justice
Funding Opportunity Title:	2017 STOP Violence Against Women Formula Grant Program (STOP)
Announcement Type:	STOP – New Grants
Catalog of Federal Domestic Assistance (CFDA) Number:	16.588 – Violence Against Women Formula Grants
Federal Award Identification Number (NAIN):	2017-WF-AX-0046
Federal Award:	$2,286,927
Period of Performance:	January 1, 2018, through December 31, 2018 Twelve (12) Months; Unless Otherwise Noted
Funding Opportunity Purpose:	The Louisiana Commission on Law Enforcement and Administration of Criminal Justice (LCLE) announces the Notice of Funding Opportunity (NOFO) for the STOP Violence Against Women Formula Grant Program (STOP) supported by the Office on Violence Against Women (OVW). The STOP Violence Against Women Formula Grant Program was authorized by the Violence Against Women Act in 1994 and reauthorized and amended by the Violence Against Women Act of 2000, the Violence Against Women and Department of Justice Reauthorization Act of 2005, and the Violence Against Women Reauthorization Act of 2013. The STOP Program continues to encourage the development and implementation of effective, victim-centered law enforcement, prosecution, and court strategies to address violent crimes against women and the development and enhancement of victim services in cases involving violent crimes against women. It envisions a partnership among law enforcement, prosecution, courts, and victim services organizations to enhance victim safety and hold offenders accountable for their crimes against women.
Due Dates:	Contact the applicable District or Coalition Director for Notice Of Intent (NOI) Due Dates
Notice of Intent:	• Submit form to the District or Coalition for review and selection. • If selected to continue application process, applicant will receive an invitation to apply to LCLE in Egrants system. • Applicants that do not comply may be delayed or not accepted for review.

PART 2. Full Text of the Announcement

A. PROGRAM DESCRIPTION

The emphasis of the STOP Formula Grant Program continues to be on the implementation of comprehensive strategies addressing violence against women that are sensitive to the immediate and long-term needs and safety of victims and hold offenders accountable for their crimes. States and territories should seek to carry out these strategies by forging lasting partnerships between victim service providers and the criminal justice system, and by encouraging communities to look beyond traditional resources. States and territories should also look to new partners, including culturally-and population-specific organizations, to respond vigorously to sexual assault, domestic violence, dating violence, and stalking crimes.

B. AWARD INFORMATION

Funding Instrument: The Louisiana Commission on Law Enforcement will issue grant awards.

Application Types Accepted: Continuations, Renewals, and New Applicants/Applications.

Funds Available: Refer to your appropriate District and/or Coalition Director.

Award Project Period: Twelve (12) months beginning January 1, 2018, and ending December 31, 2018, unless otherwise noted.

Financial Management and System of Internal Controls: If selected for funding, the award recipient must:

- Establish and maintain effective internal control over the Federal award that provides reasonable assurance that the non-Federal entity is managing the Federal award in compliance with Federal statutes, regulations, and the terms and conditions of the Federal award. These internal controls should be in compliance with guidance in “Standards for Internal Control in the Federal Government” issued by the Comptroller General of the United States and the “Internal Control Integrated Framework”, issued by the Committee of Sponsoring Organizations of the Treadway Commission (COSO).
- Comply with Federal statutes, regulations, the OVW Grants Financial Management Guide and the terms and conditions of the Federal awards.
- Comply with State statutes, regulations, Victim Services Advisory Board and Commission guidelines.
- Evaluate and monitor the non-Federal entity's compliance with statute, regulations and the terms and conditions of Federal awards.
- Take prompt action when instances of noncompliance are identified including noncompliance identified in audit findings.
- Take reasonable measures to safeguard protected personally identifiable information and other information the Federal awarding agency or pass-through entity designates as sensitive or the non-Federal entity considers sensitive consistent with applicable Federal, state and local laws regarding privacy and obligations of confidentiality.

C. ELIGIBILITY INFORMATION

1. Eligible Applicants

Applicants must provide direct intervention and related assistance and services to victims of domestic violence, dating violence, sexual assault, and stalking. The term sexual assault includes both assaults committed by offenders who are strangers to the victim/survivor and assaults committed by offenders who are known to, related by blood or marriage to, or in a dating relationship with the victim/survivor. The term domestic violence/dating violence applies to any pattern of coercive behavior that is used by one person to gain power and control over a current or former intimate partner or dating partner. Stalking is defined as engaging in a course of conduct directed at a specific person that would cause a reasonable person to fear for his or her safety or the safety of others, or suffer substantial emotional distress.

- Community-Based Organization
- Court
- Culturally-Specific Community-Based Organization
- Domestic Violence Program
- Domestic Violence State Coalition
- Dual Program (Domestic Violence / Sexual Assault)
- Faith-Based Organization
- Government Agency
- Law Enforcement
- Probation, Parole, or Other Correctional Agency
- Prosecution
- Sexual Assault Program
- Sexual Assault State Coalition
- Tribal Coalition
- Tribal Government
- Tribal Domestic Violence Program
- Tribal Sexual Assault Program
- Unit of Local Government
- University/School

2. Ineligible or Prohibited Applicants

None

3. Match Requirements

Match is the dollar amount or value that the subgrantee agrees to contribute to a STOP-funded program. The costs that the recipient incurs in fulfilling its matching or cost sharing requirement are subject to the same requirements as the Federal grant funds. Allowable cash or in-kind match must include those costs which are allowable according to the program guidance and in compliance with applicable cost principles in (2 CFR Parts 220, 225 and 230) and administrative requirements (28 CFR Parts 66 and 70).

- There is a twenty-five percent (25%) match requirement imposed on grant funds under the STOP Formula Grant Program. A subgrant made under this program may not cover more than seventy-five percent (75%) of the total costs of the project being funded.
- The state is exempted from matching the portion of the state award that goes to a victim service provider for victim services or that goes to tribes.
- Subgrantees must identify the source of the 25 percent non-Federal portion of the project costs and how match funds are used. Grantees may satisfy the required match with either cash or in-kind services.
- Funds or in-kind resources used as match must be directly related to the project goals and objectives.

- **Types of Match**
  - Cash Match (also referred to as “hard” match) means the subgrantee’s non-federal cash outlay including the outlay or money contributed to the subgrantee by other public agencies, institutions, private organizations and individuals spent for project-related costs.
  - In-Kind Match (also referred to as “soft” match) means the value of non-cash contributions provided by non-Federal third parties. Third party contributions may be in the form of real property, equipment, supplies, and other expendable property and the value of goods and services directly benefiting and specifically identifiable to the project or program.
  - Or a Combination of both Cash and In-Kind Match is allowable.

4. Other Requirements

- **Background and Fingerprint Checks**
  - Any staff person working with populations, including victim advocates, volunteers, secretaries, counselors, etc. who come into contact with vulnerable populations, including victims served by your programs must have had an employment-rated criminal background check conducted to ensure their history is clear. The staff must comply with the most current version of the Louisiana Child Protection Act, LRS 15:587.1 and the Adult Protective Services (APS) Law, LRS 15:1501-1511.

- **Supplanting/Non-Supplanting**
  - Federal funds must be used to supplement (add to), enhance or expand existing services for program activities and not replace those funds that have been appropriated for the same purpose.
  - A grant recipient may not use Federal grant funds to defray any costs that the recipient already is obligated to pay.
  - The possibility of supplanting will be the subject of careful application review, possible pre-award review, post-award monitoring, and audit of any finding.
  - If any additional information, assistance with definition, or examples of supplanting is needed, please contact the LCLE STOP Program Manager.
- **Conflict of Interest Disclosure Form**

D. APPLICATION AND SUBMISSION INFORMATION

Potential applicant agencies will first submit a Notice of Intent (NOI) Worksheet to the appropriate District or Coalition Director (see Page 2 for contact information). The Notice of Intent (NOI) worksheet can be found at www.lcle.la.gov.

The District or Coalition Director will review the NOI Worksheets and determine which projects will proceed to the application process. Applicants will receive an invitation to submit the full application on the LCLE Egrants system.

What the Notice of intent (NOI) Worksheet Should Include:
Complete the NOI Worksheet, obtain the authorized official signature and return to the appropriate District or Coalition.

NOI Worksheet

- Applicant Agency – legal name of the agency.
- Project Title – Descriptive title of proposed project.
- Section 1. Agency Description Information – please check the box that best describes the agency.
- Section 2. Federal Program Area – enter in the dollar figure associated with each program area. Please enter 0 if no funding is dedicated to an area.
- Section 3. Do not enter information in this table.
- Section 4. Proposed Budget – For each budget item, thoroughly and clearly describe every category of expense listed, demonstrate cost effectiveness and relation to the goals of the project. Please refer to the table below to include your calculations. Include a description of the procurement process for equipment purchases and consultants/contracts. Indirect cost rate agreement (if applicable) should be attached. If the applicant does not have a federally approved cost rate agreement, costs may be allocated in the direct cost categories.
- ***To review all requirements of the Victim Services Advisory Board Guidelines, go to the LCLE website: www.lcle.la.gov.***

Required Registrations for Applicants
All agencies are required to provide the following documents:

- LCLE Egrants Organization Registration must be complete before applying for funds.
- IRS Form W-9 (Taxpayer Identification and Certification)
- IRS Form 501C3 (Tax-exempt Status for Non-profit Organizations)
- State of Louisiana Self-Service Request for Vendor only if new agency to be set up for payment from the State of Louisiana. This form can be found at: https://lagoverpvendor.doa.louisiana.gov/irj/portal/anonymous?guest_user=self_reg
- DUNS (Data Universal Numbering System) Number Certificate
- CAGE (Commercial and Government Agency) Code Certificate
- SAM (System for Award Management) Number and current Expiration Date (SAM.gov)
- Louisiana Secretary of State Non-Profit Corporation Certificate
- All agencies with a private, non-profit, or non-governmental status are required to procure and maintain adequate and sufficient liability insurance and a certificate of insurance naming LCLE as an additional insurer and should be issued and submitted with the application.

New Applicant Agencies
If the new applicant agencies have not yet demonstrated a record of providing services, they must demonstrate that twenty-five percent (25%) of their overall financial support is from non-federal sources. This cannot be considered part of the required match.

Funding Restrictions
All awards are subject to the terms and conditions, cost principals, and other considerations described in 2 CFR 200: Uniform Guidance – Uniform Administrative Requirements, Cost Principals, and Audit Requirements, OVW Grants Management Financial Guide, Frequently Asked Questions About STOP Formula Grants, Louisiana statutes and LCLE policy.

Prohibited Activities that Compromise Victim Safety and Recovery
Because of the overall purpose of the program to enhance victim safety and offender accountability, grant funds may not be used to support activities that compromise victim safety and recovery. The following activities have been found to jeopardize victim safety, deter or prevent physical or emotional healing for victims, or allow offenders to escape responsibility for their actions:

- Procedures or policies that exclude victims from receiving safe shelter, advocacy services, counseling, and other assistance based on their actual or perceived age, immigration status, race, religion, sexual orientation, gender identity, mental health condition, physical health condition, criminal record, work in the sex industry, relationship to the perpetrator, or the age and/or gender of their children;
- Procedures or policies that compromise the confidentiality of information and privacy of persons receiving OVW-funded services;
- Offering perpetrators the option of entering pre-trial diversion programs or placing batterers in anger management programs;
- Requiring mediation or counseling for couples as a systemic response to domestic violence or sexual assault, or in situations in which child sexual abuse is alleged;
- Requiring victims to report sexual assault, stalking, or domestic violence crimes to law enforcement or forcing victims to participate in criminal proceedings;
- Relying on court-mandated batterer intervention programs that do not use the coercive power of the criminal justice system to hold batterers accountable for their behavior; or
- Supporting policies or engaging in practices that impose restrictive conditions to be met by the victim in order to receive services (e.g., attending counseling, seeking an order of protection).

Out-of-Scope Activities
Research projects are outside the statutory scope of the STOP Formula Grant Program and therefore cannot be supported with program funds.

Unallowable Activities
The following is a list of activities that are unallowable and cannot be supported by OVW STOP Formula Grant Program funding:

- Lobbying
- Fundraising
- Purchase of real property
- Construction
- Physical modifications to buildings, including minor renovations (such as painting or carpeting)

Program Assessments
Applicants may **not** use any OVW funds to conduct research. However, up to three percent of the budget may be allocated for the purpose of assessing the effectiveness of funded activities. For example, funds may be used to conduct pre-and post-testing of training recipients or for victim satisfaction surveys. In conducting such testing or surveys, grantees may not collect, analyze or disseminate any information that would disclose the identity of an individual.

E. APPLICATION REVIEW INFORMATION

Criteria: Each application will be evaluated and scored on the NOI Components and the two Budget Components using a 100 point scale by the District or Coalition.

1. **Project Summary and Strategy (30 points)**
   This section should be a succinct summary containing the description of the problem this project seeks to address the project's purpose, the program description, and expected results. Propose a clear and realistic implementation plan to comprehensively address objectives of this Notice of Funding Opportunity. It should also outline the relevant and appropriate main activities.
2. **Goals (15 points)**
   This section should outline the Program Goals and Expected Results for the project.
3. **Objectives (15 points)**
   This section should state clearly defined and quantitatively measurable objectives that support programmatic progress. Please present a brief, work plan including target dates for activities, which reflects the overall program approach and its objectives.
4. **Organizational Capacity and Past Performance (20 points)**
   This section of the application provides information about the applicant organization and any proposed key partners. It provides evidence that the applicant has the ability to successfully carry out the program activities of the grant. Provide a description of the applicant organization – including its general purpose, goals, annual budget (including funding sources), and major past and current activities and projects undertaken. Include a description of all key partners for this project and of the proposed working relationship with them.

Budget Components

1. **Budget Relevance (10 points)**
   Budgeted items are obviously necessary to the achievement of the goals and activities as presented in the application.
2. **Cost-Effectiveness (10 points)**
   Applicants should propose expenditures that are reasonable, allowable, and allocable to the proposed activities and reveal their understanding of the 2 CFR 200: Uniform Guidance – Uniform Administrative Requirements, Cost Principals, and Audit Requirements.

F. AWARD INFORMATION

If an application receives approval from the District or Coalition review, the applicant will be invited to submit the full application through the LCLE E-grants system. The application will then be presented to the Commission on Law Enforcement for final approval after which time an award will be issued. Awardees are expected to comply with all special conditions, certified assurances, and will meet the quarterly programmatic and fiscal reporting requirements.

No diminished support policy is presently in effect for all programs, but the Board will reserve the right to approve a program at a reduced level. This will take into account other projects requesting funding and the past ability of the agency to appropriately expend its award funds. Funding is contingent on funds availability, proper subgrant management, meeting goals and objectives, and complying with all requirements. The Board may make recommendations to the Commission to reduce funding or discontinue funding to those agencies not meeting these requirements.

G. CONTACT INFORMATION

DISTRICT DIRECTORS

District 1
Ken Walker, District Director
Jeremy P. Edwards, Grant Manager
Northwest Law Enforcement Planning District, Inc.
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District 2
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David Rigdon, Assistant District Director
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District 6
Bonnie Vaughan, District Director
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District 7
Ronald Lampard, District Director
Jody Moreau, Administrative Management Specialist
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District 9
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Maria Kay Chetta, Deputy Director
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STATEWIDE COALITION DIRECTORS

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